



Project Graduation



McCallum High School, Austin, Texas

2015 Project GradKnight Parent Meeting

Location: McCallum HS

Meeting Minutes

October 5, 2015

Start: 7:47 PM

Adjourned: 8:32 PM

I. Agenda

- Attendance
- Previous meeting's minutes
- Committee Reports
 - Organization- Eric
 - Finance Report-Lisa
 - Audit-Latha
 - Communications- Eric
- Old Business- none
- New Business- none
- Adjournment

II. Meeting Minutes

- Attendance
- Previous Meeting Minutes- approved

III. GradKnight Update

- Barbara Burnett offered to be co-Baccaulaureate Chair
- Looking for Freshman parent representative
- Dave & Buster's Cost-\$12K

IV. Organization- Eric

Grant Writer- Caroline Austin is writing framework for grant applications in template form. Will be sent out to a dozen likely foundation candidates. Also getting calendar for foundation applications. Goal of raising \$12.5K through grants this year.



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V. Finance Report-Lisa

- Class of 2019 \$0
- Class of 2018 \$1833
- Class of 2017 \$2079
- Class of 2016 \$2424

VI. Audit- Latha

Audit was conducted on Oct. 3 by McCallum parents, Bob Schriber, Pam Olsen and Blake Stanford. Compiled report will be provided by next parent meeting.

VII. Communications- Eric

Website has forms and documentation for people seeking donations.

Christy Oliver- gatekeeper for all Grad Knight communications.

Discussion about how many fundraisers each class can do.

Questions raised about when Junior Class can start to lock in a site...based on graduation 2017 date announcement.

Adjournment: 8:32